

Department of Foreign Languages

Funding of doctoral fellows on the quota scheme

(grants, travel and fieldwork expenses, overheads, equipment,
thesis defence expenses and dissertation)

- Last updated 30 June 2010 -

The following sources of funding are available under the quota scheme to doctoral fellows at the Department of Foreign Languages:

- 1) *Lånekassa* (the Norwegian State Educational Loan Fund) pays a monthly stipend
- 2) *Lånekassa* funds travel to Norway at the beginning of the grant period
- 3) *Lånekassa* funds one or more periods of fieldwork (travel expenses) during the grant period
- 4) *Lånekassa* covers the return journey from Norway on completion of the doctorate, so long as the journey is undertaken no later than three months after the doctoral thesis has been submitted.
- 5) Doctoral fellows have access to overhead funds that may be used for purposes relevant to their theses (books, equipment, seminars, travel, etc.)
- 6) All doctoral fellows will have a PC provided by the Faculty
- 7) Everyday office sundries are provided by the Department
- 8) The Department covers printing of 25 copies of the completed thesis
- 9) The Department will give up to Kr 3000 for a doctoral dinner or other celebration organised by the doctoral fellow
- 10) Applications for funding for special purposes should be planned in consultation with the supervisor and/or research consultant

Travel expenses (2, 3 og 4): The rates will vary, dependent upon which continent the PhD student hails from. For the academic year of 2010/2011 the rates are as follows for one-way journeys: Africa NOK 4300, Asia NOK 3600, Europe NOK 1050, North and Central America NOK 3900, Oceania NOK 5700, and South America NOK 5000.

Hence the funding for a return trip to for instance Cameroon will amount to Kr 8600, supplemented by some additional funding for domestic travel.

Lånekassa can provide funding for one annual journey to the doctoral fellow's home nation, either for the purpose of field work or a summer holiday. Fieldwork must of course be planned in consultation with the supervisor. *Lånekassa* does not fully cover the cost of travel between Cameroon and Bergen, and the fellow must cover the remaining costs. Fellows will normally cover board and living expenses during fieldwork out of their monthly grant from *Lånekassa*.

Doctoral fellows normally travel to their home country after submitting their thesis, and return to Bergen for the trial lecture and defence. The Department cannot provide additional funding for travel and living expenses in connection with the lecture and defence. These expenses must be covered by fellows, using their own funds, remaining fieldwork/overhead allowances, etc.

In some cases doctoral fellows choose to remain in Bergen during the period between submission of their thesis and the trial lecture and defence. The living costs must be covered by fellows, using their own funds, remaining fieldwork/overhead allowances, etc.

This period should not normally exceed 3 months, but may be extended if there are good academic reasons for doing so. The fellow should apply for a residence permit for the entire period up to the thesis defence before travelling home.

Overhead funds (5): The doctoral fellows will normally be granted an annual allowance of 24000 NOK, for overhead funds, over a period of three years. These funds can be allocated to a variety of academic activities relevant to work on the PhD thesis, e.g., books, seminars, conferences, computer programmes, etc. Overhead funds can also be transferred to the budget of the subsequent academic year. However, funds that are not spent by the completion of the allocated time for the stipend will be reimbursed to the department.

PC provision (6): The fellow may choose either a desktop PC or laptop, but the Faculty will only cover expenses for one or the other. A doctoral fellow who receives funding for a desktop PC and then wants to purchase a laptop in addition, must use his/her overhead funds to purchase the latter.

Defence dinner (9): The fellow may choose to have a party, reception, doctoral dinner, etc. to mark completion of the doctorate. On application, the Department will provide up to Kr 3000 for this purpose.

Funding for special purposes (10): Fellows can not normally count on additional funding beyond that which is covered in §1-9 above. But in special cases they may apply for, e.g., research grants from the Department. There are also certain other sources of funding at the Faculty that may be relevant. For further information, contact Research Consultant Jan A. Johansen (jan.johansen@if.uib.no) or Head of Administrative Staff Arve Kjell Uthaug (arve.uthaug@if.uib.no).

The information and sums given above have been updated in June 2010. The department does not take responsibility for any errors or out of date information included herein. We encourage doctoral fellows on the quota scheme to get in touch with the Division of Academic Affairs at the University of Bergen for more detailed information about financial support, supportive schemes financed by *Lånekassa*, etc.